Title: **Audio/Video Technician** – October 2024

Reports to: Music Director and Pastor

**Overview:**

The Audio/Video Technician operates the Sound System and the Video Systems for Sunrise United Methodist Church Worship Services. They must work with the musicians on stage, the Worship Leader, the Director of Music, and the Pastor to create a clean mix and a clearly understandable audio experience for those in attendance or worshiping online. They may also work with the band to set up and strike on stage equipment as requested, and work with volunteers assisting in running the audio/video equipment to ensure the technology for the worship services is working properly.

**Essential duties:**

* May assist as needed and requested with microphones set up and connections for Sunday morning worship services and midweek evening practices.
* Perform a sound check and mix the sound according to the standards set by the Worship Leader.
* Execute audio and video aspects of two Sunday morning worship services, including the pre-work of creating and inserting slides into Propresenter (all of which can be done at a home with internet connection and a home computer)
* Answer any questions A/V volunteers have about worship technology in the absence of the Director of Music.
* Count worship attendance at both services, including those in the Nursery, Lobby, Office, Children’s Church, and any other church areas and record total attendance in the Worship Attendance Notebook.

**Strengths and Skill sets:**

* A belief in Christian values.
* A servant’s heart and a passion to support the worship ministry of Sunrise UMC.
* Skilled with analog and digital audio boards in a production environment.
* Knowledge of audio/visual equipment, including monitors, loudspeakers, various microphones and instruments.
* Understand the signal pathway for all inputs and the controls to manipulate the sound.
* Ability to conduct a sound check quickly and effectively.
* Attentive to detail, organized, and good with time management.
* Familiar with ProPresenter 6 and broadcast video equipment/software.
* Proficient with MacOS, Windows OS, computer networks and a working knowledge of various platforms for audio and video production.
* Knowledgeable and skilled in Live Switching of multi-camera sources.
* Desire to learn and adapt new audio and video technologies to the needs of Sunrise UMC.

**Availability requirements:**

* Sunday morning worship services from 7:45 a.m.-12:30 p.m.
* As needed and requested for mid-week music rehearsals with contemporary band (usually Tuesdays, 7:00 – 8:00 pm) and the Traditional Choir (usually on Wednesday, 7:00 – 8:00 pm).
* Any church special events to be determined (VBS week, weddings, funerals, seasonal worship (Christmas Eve, Holy Week, etc.)

Applicants may submit resume and cover letter to:

[office@mysunrise.org](about:blank)

ATTN: Mike Cranford, Sunrise UMC Staff-Parish Relations Committee Chair